

EARLS COLNE NEIGHBOURHOOD PLAN PROJECT

Steering Group Virtual Meeting

Wednesday 7th April 2021

MINUTES

Attendance:

Tony Calton (Chair)
Margaret Barrett
Denise Siddall
Nikki Spelling
Bob Cook
Hugh Street

1. **Minutes of last meeting**

Draft Minutes of meeting held on 10th March 2021 approved

2. **Housing Needs Survey – Update**

It was reported that feedback from RCCE indicated that around 32% of households submitted completed questionnaires. Report to be circulated when received from RCCE

Tony

3. **Landscape Character Assessment – Proposed Funding Application**

Following a discussion it was agreed that we should proceed with submitting a funding application for the LCA. The cost would be in the order of £6,000. A preferred consultant was suggested from the three quotes received.

Hugh & Tony

4. **Design Code – Potential Application for Technical Support Package**

It was agreed that an application for the “Free” Technical Support package for a Design Code should be submitted together with the funding application for the LCA

Tony

5. **Date of Next Meeting**

Suggested date in May to be circulated

Tony